

Ashby Library Board of Trustees
Meeting Minutes
Thursday February 28, 2013

Call to Order: 7:08 p.m.

Present: John Mickola, Doug Leab, Dwight Horan, Dave Jordan, Anne Manney, Martha Morgan, Library Director Mary Murtland

Secretary's Report: MOTION to accept minutes from January meeting with minor amendments, seconded, U.A.¹

Treasurer's Report/ Scholarship Committee:

Nothing new to report from Treasurer.

Scholarship: 27 applicants; about half of the proof of enrollments are in. Dwight called them to remind them- couldn't reach four people. 23 @ \$100; 3 named @ \$200, and one named @ \$300. Total Scholarships= \$3,200.

Hearing for the Marston Trust to designate money to the Community Foundation of North Central MA is May 3rd. Doug L. will call CFNCM to make sure they know the hearing is taking place (in Cambridge).

The Irene Salmonen Scholarship was not taken last year. Discussion about whether to put it on the library website. It was decided since it's an Ashby Alumni scholarship that it should go on the Ashby Town Website, not library website.

MOTION to approve scholarships at amounts listed above, and Treasurer's Report: seconded, UA.

Library Director's Report:

Circulation was up in February, including magazines. Magazine budget has been lowered to \$900, due to lack of circulation in the past. Discussion about putting a "wish list" on the website for people to sponsor, and a note about where the magazines to check out are located.

70% of circulation is Ashby's, 30% not ours, consistent with previous months. Still sending out more than we request, between 25 to 30/ day to other libraries. This is good.

Saturday, February 9th was closed due to the blizzard. 16 meetings were held in February; lots of use.

Window that was broken downstairs has been repaired. Price for storm window over stained glass: John got a quote, submitted request to the Ashby Free Public Library Fund (Fund). Also submitted request for shades for old part of library in Young Adult section: \$500 for all eight. Not approved by Fund.

¹ U.A.: Unanimous Approval.

There are funds in the Frances Marston General Fund for such uses.

MOTION to approve \$500 for shades from the Frances Marston General Fund, Seconded, UA.

One quote for storm window over stained glass was for \$478; Mary M. will get a second quote and send the request back to the Fund.

Budget Planning

Power surge caused blown transformer. Not the first time this has happened. Unitil says it isn't their problem.

John will resubmit request to finance committee to cover the cost of repair.

Minimum additional needs request budget and level funded.

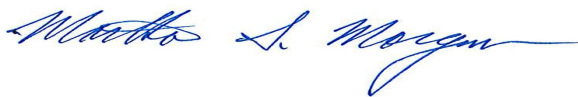
Discussion about increasing minimum additional needs request amount to actually cover the cost it takes to pay for a custodial services (this requires an increase in total to maintain 19.5% required for certification).

Volunteer Appreciation

Brief discussion about having volunteer appreciation before the April 25th meeting –start at 6 pm. Will discuss again at March meeting.

Adjourn 8:37 pm

Submitted by

A handwritten signature in blue ink that reads "Martha Morgan". The signature is written in a cursive style with a long, sweeping underline.

Martha Morgan, Secretary